

SPECIAL MEETING – MANSFIELD TOWN COUNCIL
April 22, 2015

Mayor Elizabeth Paterson called the special meeting of the Mansfield Town Council to order at 6:30 p.m. in the Council Chamber of the Audrey P. Beck Building.

I. ROLL CALL

Present: Kegler (6:35 p.m.), Kochenburger (7.25 p.m.), Marcellino, Moran, Paterson, Raymond, Ryan, Shapiro, Wassmundt

Staff Present: Town Manager Matthew Hart, Director of Finance Cherie Trahan, Director of Public Works John Carrington, Director of Parks and Recreation Curt Vincente, Executive Director of the Downtown Partnership Cynthia van Zelm and Public Works Operation Manager Brian Lavoie

Ms. Moran moved and Mr. Ryan seconded to move the first item of business, Staff Reports/Communications, to the last item of business.

The motion passed unanimously.

1. Staff Reports/Communications

The Director of Finance distributed replacement pages for the budget manual, provided requested information and addressed questions raised by Councilors and members of the public.

2. Budget Review

- Town Aid Road Fund

The Director of Public Works explained that this fund now reflects snow removal cost only; all other expenditures have been moved to other accounts.

- Parks and Recreation Program Fund

The Director of Parks and Recreation presented highlights of the fund and discussed a proposed small reduction in operating hours. The Finance Committee will discuss whether or not to consolidate the operating transfers into a single entry in future budgets.

- Mansfield Discovery Depot Fund

The Director of Finance noted that the Town has a management agreement with the MDD but that the organization submits and approves its own budget. Ms. Wassmundt, the Town Council's appointment to the Discovery Depot, noted the Board has been looking at ways to increase revenues.

- Other Operating Fund

The Director of Finance reviewed the 270 funds which receive General Fund contributions and described some of the funding sources and expenditures for other accounts.

Request for Information – Staff will provide information on the expenditures for the Graustein Discovery Grant.

- Debt Services Fund

The Director of Finance reviewed the Town's current debt position which she described as very favorable. Ms. Trahan noted this information does not include authorized but not yet issued debt.

Request for Information – Provide information on 2015/16 FY expected expenditures for consultants for capital projects.

- Enterprise Fund

The Director of Public Works and Finance Director reviewed the Willimantic and UConn Sewer Funds, the Solid Waste Management Fund and the Transit Fund.

The Town Manager presented a conceptual plan for the oversight of the Nash-Zimmer Transportation Center which the Council will have an opportunity to review at a later date.

Request for Information - Staff will prepare a graphic which shows the distribution of the income for the parking garage and who is responsible for which expenses.

The Town Manager and Councilor Marcellino provided an update on the progress being made at WRTD including personnel and management service changes. Mr. Marcellino congratulated Mr. Hart on his efforts.

3. Discussion of Proposed Budget/Council Questions

The Town Manager requested Council members let staff know as soon as possible if they would like the numbers run for specific budget scenarios.

By consensus the Council agreed to change the special meeting scheduled for April 27, 2015 be changed to April 28, 2015 beginning at 7:30 p.m.

II. ADJOURNMENT

Mr. Shapiro moved and Mr. Ryan seconded to adjourn the meeting at 9:35 p.m.

The motion passed unanimously.

Elizabeth C. Paterson, Mayor

Mary Stanton, Town Clerk

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